

MARSHALL MUNICIPAL UTILITIES

75 East Morgan
Marshall, MO 65340

August 30, 2018

The Board of Public Works convened in regular session at 8:30 a.m. at the Marshall Municipal Utilities Business Office. Board members present were Ken Bryant, President; Spencer Fricke, Secretary; and Wick Jacobi, Member. Also present were City Administrator Dave Haugland, City Councilman Dewey Hendrix. Steve Mills, Vice President was absent.

The agenda was approved on a motion by made by Mr. Jacobi, seconded by Mr. Fricke. General Manager Kyle Gibbs reviewed the safety briefing. The minutes of the previous meetings were approved as printed on a motion by Mr. Fricke, seconded by Mr. Jacobi.

Administrative Services Director Ken Gieringer provided the Board with a draft of 2018/2019 budget. On a motion made by Mr. Fricke, seconded by Mr. Jacobi approved the 2018-2019 fiscal year budget as presented and requests an ordinance from the City of Marshall and City Council recommending the Mayor to sign said budget.

Director Gieringer informed the Board of requirements by the FCC to disclose information about its broadband internet access services. He is working on meeting the new requirement.

Electric Production Director Carl Crawford reported the sealed bids for purchasing vehicle restraints and dock levelers for the Recycle Center dock have been sent to prospective vendors and advertised in the local newspaper. The bids will be opened at 1:30 pm on September 6th.

Director Crawford then discussed other things he has been working on; the HazWaste has been shipped out, and he is preparing bids for the skid steer to be purchased from grant money.

Underground Facilities Director Grant Piper reported he has been in touch with Cunningham Inc on the MVC and MPS logo designs for quotes to have them painted on the water tower. The Owner Supervised Plan has been received from McClure and is being reviewed before sending to DNR.

Electric Distribution Director Jeff Bergstrom reported that as of yesterday, August 29th, there have been 3,300 electric meters converted to the new remote accessible meters. The 161kV emergency tie General installation Contract request for bids has been sent; the opening is scheduled for September 27th.

Wastewater Treatment Superintendent Nolan Townsend reported they are painting in the filter building hallway. Will Crisp was been added to the bacti analysis sheet and Eric Perkins has been approved as a tester but not yet added to the list. A blower motor on the south aeration basin failed, it has been replaced and everything is running well.

Water Treatment Superintendent Kenny Clause gave an update to the THM reduction project; the 12" tie has been made to the flow line to town. General Manager Kyle Gibbs talked of two change orders that have been received. Superintendent Clause then spoke of a meeting General Manager Gibbs, the Rural Water Districts and himself attended that was hosted by DNR regarding THM levels. The roof replacement is making progress. The two newest water treatment employees now have their 'C' class certification.

Human Resource Manager Megan Baldrige met with the health insurance broker August 29th. The ancillary insurance renewal should be here next week and the healthcare insurance renewal a few weeks after. Manager Baldrige gave an update on the reorganization of the Electric Production Department and the current vacancies in other departments and their status.

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General Manager Kyle Gibbs reported he has spoken to Mrs. Gregory, about her request at the August 16th meeting, to connect a private sewer line for a home she is constructing to her neighbor's private sewer line. He explained MMU's policy does not allow two separate property owners to connect their private sewer laterals and then run a single private line to MMU's public sewer main. She also requested approval to connect her new home's sewer lateral outside the City Limits to the public sewer main. On a motion made by Mr. Fricke, seconded by Mr. Jacobi, the Board denied Mrs. Gregory's request to connect her sewer line to the existing 4" line of the neighboring property.

On a motion made by Mr. Jacobi, seconded by Mr. Fricke, the Board approved Mrs. Gregory's request to make a sewer lateral connection from the new home being built to MMU's public sewer main.

General Manager Gibbs then updated the Board on the Annual MPUA Retreat he attended.

On a motion by Mr. Jacobi, seconded by Mr. Fricke, accounts payable were approved and warrants ordered issued from the following funds:

WATER OPERATING FUND	\$ 175,636.57
ELECTRIC OPERATING FUND	\$ 202,510.65
SEWER REVENUE FUND	\$ 65,106.93
INTERNET OPERATING FUND	\$ 20,547.34
NATURAL GAS OPERATING FUND	\$ 3,944.78
ELECTRIC CONSUMER DEPOSIT FUND	\$ 9,025.00
Total	\$ 476,771.27

The next Regular Board meeting will be Thursday September 13th, 2018.

On a motion by Mr. Fricke seconded by Mr. Jacobi, the Board voted unanimously to adjourn the regular meeting at 9:25 am.

BOARD OF PUBLIC WORKS
/s/ Spencer Fricke , Secretary