

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

April 28, 2022

The Board of Public Works convened in regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Ken Bryant, President; Steve Mills, Vice President; Spencer Fricke, Secretary and Chuck Hines, Member. Also present was City Council Member Tim Reeder.

The agenda was approved on a motion made by Mr. Mills, seconded by Mr. Hines, with a vote of 3-0. The minutes of the April 14th meeting were approved as printed on a motion by Mr. Fricke, seconded by Mr. Mills, with a vote of 3-0.

In business from the audience, Marshall resident Natalie Gossett presented a bill for high water usage and requested assistance with it. There was water spraying from her sprinkler system, it was turned off, she called someone to repair it, but was informed that nothing needed repair. The Board informed her of standard policy, and that they would take the information she had given under advisement, do some research and get back with her. Mr. Mills made a motion to table the issue and allow the payment for the overage to be extended until May 10th. The motion was seconded by Mr. Hines, and approved by a vote of 3-0.

Human Resources Manager Megan Baldrige presented the Board the results of the annual wage and benefit review and fielded questions. Mr. Hines made a motion to approve 1) revisions to pay ranges and positions as indicated on the enclosed pay range charts; 2) a corresponding adjustment to individual wages to maintain individual progress within the pay range except for those that have failed to sustain their performance; and 3) merit-based changes to wages and salaries in an amount not to exceed \$99,681, each to become effective on May 8, 2022. The motion was seconded by Mr. Mills and approved by a vote of 4-0.

Manager Baldrige then informed the Board of other observations from the review. She reported that inquiries were made specific to the newest federal holiday, Juneteenth. She said the vast majority of respondents from the survey had no immediate plans to adopt it. She added that MMU is above average in the number of holidays provided, but will continue to monitor it in coming years. Her other observation was regarding vacation time. Surveys indicate that MMU's accrual rate after 25 years of service is competitive but that other entities are allowing their employees to reach higher vacation accrual rates earlier in their years of service. She stated this will be looked at in more detail over the next few months.

Manager Baldrige then reminded everyone the Twenty-Year Employee Dinner is May 3rd. She then congratulated the employees of the Electric Production Department for having worked three years with no recordable injuries.

Electric Distribution Director Doug Root presented quotes received for the Southeast Substation oil containment material.

SE Sub Oil Containment	Bid
Triton Environmental Englewood, CO 80112	BentoLiner NSL (Solmax), BentoBag, 12oz geotextile & freight - \$5,970.25
Cascade Geosynthetics Portland, OR 97217	Bentomat ST (CETCO), Bentonite Chips, Mirafi 1120N geotextile, & freight - \$6,690.00
Nilex Civil Environmental Grp Centennial, CO 80112	Bentomat ST (CETCO), Bentonite Crumbles, Geotextile & freight - \$8,196.03

Mr. Fricke made a motion to accept the quote from Triton Environmental for oil containment material at Southeast Substation in the amount of \$5,970.25. The motion was seconded by Mr. Mills, and approved by a vote of 3-0.

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

Director Root presented the bids received to replace trucks #301 and #310. He stated both trucks are 2006 models and used daily, with one having major engine issues. Bids were requested from seventeen different dealers in the area, of those only three responded and the low bid from Warrensburg Ford was incomplete.

Two (2) half-ton, FWD Ext. cab & chassis April 18, 2022	Bid	Make & Model	Delivery Time
Elmer Hare Ford Sales, Inc. Marshall, MO 65340	\$39,700 ea.	F-150 XL	6 mo. (min)
Hoflander Ford Higginsville, MO 64037	\$41,195 ea.	F-150 XL	6 mo. (min)
Warrensburg Ford Warrensburg, MO 64093	\$39,445	F-150	unavailable

Mr. Mills made a motion to accept the bid from Elmer Hare Ford for two half-ton trucks in the amount of \$39,700 each. The motion was seconded by Mr. Fricke, and approved by a vote of 3-0.

Director Root presented bids for repairing the concrete on the north side of the Electric Distribution building. The problem area is at the employee entrance and is a safety hazard. Bids were requested from twenty-one different companies in the area, of those only two responded, with one being a “no bid”.

Service Ctr Concrete Repair April 15, 2022	Lump Sum	Start Time
Better Concrete Construcion Olathe, KS 66061	No bid	n/a
Septagon Construction Sedalia, MO 65301	\$26,430	May

Mr. Mills made a motion to accept the bid from Septagon Construction for concrete replacement in the amount of \$26,430. The motion was seconded by Mr. Fricke, and approved by a vote of 3-0.

Underground Facilities Director Grant Piper requested approval to replace a water main on Clara Street. The main runs from Benton Avenue to Grant Avenue, it is poor condition and has failed several times in the last few years. The 6” iron main will be replaced with a 6” C900 PVC. The project won’t start until the fall due to the lead time on supplies. Mr. Hines made a motion to replace the water main on West Clara Street, from Benton Avenue to Grant Avenue, with an approximate cost of \$47,000 using in-house labor and equipment. The motion was seconded by Mr. Mills, and approved by a vote of 3-0.

Director Piper updated the Board on the Southwest Lift Station. The #2 pump needs emergency repairs, C & B Equipment dba Douglas Pump provided a quote for \$22,500 to remove, repair seals and reinstall the pump.

Water Treatment Plant Superintendent Travis Boss requested approval to solicit bids for replacing the department’s utility task vehicle (UTV). It is a 2003 John Deere Gator, used for various tasks around the plant, provides transportation/hauling while conducting soil sampling, and will be fitted with a cab and snowblade which will replace the 90’s model lawn tractor that is used for that purpose. Mr. Fricke made a motion to request bids to replace the UTV for the Water Treatment Department. The motion was seconded by Mr. Mills, and approved by a vote of 3-0.

Electric Production Director Carl Crawford requested approval to purchase LED lighting to replace all fixtures in the building housing units #10 and #11. Mr. Mills made a motion to purchase LED lighting

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

and controls using quotes to update existing lighting in the unit #10 and #11 building using in-house labor. The motion was seconded by Mr. Hines, and approved by a vote of 3-0.

Director Crawford then remarked on the safety achievement of his department. They have worked three years with zero recordable injuries and stated all credit goes to the employees, he has a great group.

Wastewater Treatment Plant Superintendent Nolan Townsend requested approval to seek bids for replacing the upper roof of the filter building. He stated the roof is original to the building when it was expanded in 1993, it is a flat, rubber membrane covered roof and is starting to show wear and minor leaking. Mr. Fricke made a motion to authorize requesting bids for the replacement of the filter building roof. The motion was seconded by Mr. Mills and approved with a vote of 3-0.

Superintendent Townsend updated the Board on the aeration and final clarifier project; contractor is starting to move along, they are digging the duct banks for conduit, VFD's for the new blowers should arrive in mid to late June and everything is on schedule right now for a mid-August start-up on the aeration system.

IT & Broadband Director Jim Widel updated the Board on the progress of fiber funded with the USDA grant; the sub-contractor for Coleman is doing directional boring, Coleman has been plowing on Drake Road and had to stop to locate a mismarked waterline. Director Widel is working on the highway permit for WW Highway and concrete was poured over the Southern Star natural gas line.

Controller Tony Bersano reported he continues to work on the cash reserve policy. He provided the financial impact of Great Circle closing. The first reimbursement submittal for the USDA grant funding will be sent today. He has been responding to questions from City Council regarding MMU's financial audit, rates, and rate comparisons with area cities.

General Manager Jeff Bergstrom apologized for all the action items, but stated it was done to offset the lead times on materials. He went over items discussed at the MPUA Regional Roundtable meeting he attended on April 8th. General Manager Bergstrom provided an update on the items from the Peer Review recommendations; he and Controller Bersano are preparing for the City Council meeting in July and are working on formulating a discounted rate for city owned facilities, and developing enhanced communications with customers.

General Manager Bergstrom stated a FEMA check covering the emergency work was received. The Grain Belt legislation is nearing a compromise. He has completed reviewing the final Planning and Technical Memo for the North Street Pump Station. He provided information on HB 3020 requiring a 1 to 1 match for ARPA funding. He was approached by a potential large electric customer and is working with MPUA on that project.

Mr. Mills inquired if the natural gas line rate increase was ever approved by the City Council. General Manager Bergstrom replied that it was not, but he will bring it up with the City Administrator.

MARSHALL MUNICIPAL UTILITIES

**75 East Morgan
Marshall, MO 65340**

Mr. Fricke made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 146,784.04
ELECTRIC OPERATING FUND	\$ 942,564.14
SEWER REVENUE FUND	\$ 99,757.73
INTERNET OPERATING FUND	\$ 51,100.94
NATURAL GAS OPERATING FUND	\$ 2,439.19
Total	\$ 1,242,646.04

The motion was seconded by Mr. Mills and passed with a vote of 3-0.

The next Regular Board meeting will be Thursday, May 12th, 2022.

Following a motion by Mr. Mills, seconded by Mr. Hines, the Board adjourned the regular meeting at 10:27 a.m. The motion passed by a vote of 3-0.

BOARD OF PUBLIC WORKS
/s/ Spencer Fricke, Secretary