

**MARSHALL MUNICIPAL UTILITIES**

**75 East Morgan  
Marshall, MO 65340**

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April 11, 2024

The Board of Public Works convened in a regular session in the MMU Service Center Conference Room at 8:30 a.m. Board members present were Chuck Hines, Vice President; and Ken Bryant, Secretary. Steve Mills, Member, participated via conference call. Spencer Fricke, President, was absent.

The agenda was approved on a motion by Mr. Bryant, seconded by Mr. Mills, with a vote of 2-0. The March 28<sup>th</sup> meeting minutes were approved on a motion by Mr. Bryant, seconded by Mr. Mills, with a vote of 2-0. Mr. Hines noted his appreciation for continuing to have no injuries or incidents.

Human Resources Manager Megan Baldrige announced that MMU had received the Diamond level Safety Award of Excellence from the American Public Power Association (APPA) for safe operating practices in 2023. Mr. Hines noted he had also seen MMU recognized by MPPA for earning a Certificate of Excellence in Reliability from APPA.

Manager Baldrige presented data from the annual wage and benefits review. The Board discussed her report along with the recommended pay and merit increases for eligible employees. Mr. Bryant made a motion to approve wage and salary changes as presented, to become effective on April 21, 2024. Mr. Mills seconded the motion and it was approved by a vote of 2-0.

Manager Baldrige then presented a revision to the Personnel Policy for increasing the existing wastewater collection incentives to \$0.75 for Level B certification; or \$1.50 for Level A; and creating a new incentive (\$0.50) for Underground Facilities personnel in System Operator II and Serviceperson II classifications who are natural gas operator qualified under MMU’s OQ Plan. Mr. Bryant made a motion to revise the Personnel Policy regarding license/certification incentives, as presented, effective on April 21, 2024. Mr. Mills seconded the motion and it was approved by a vote of 2-0.

Manager Baldrige added congratulations to Underground Facilities personnel for having worked one (1) year with no recordable injuries as of March 31<sup>st</sup>.

Electric Distribution Director Doug Root presented proposals for inspection/reconditioning of the Southeast Substation T1 transformer that was opened on April 2<sup>nd</sup>.

<b>#15-24-ED SE Sub Transfer Regasket</b>	<b>Lump Sum</b>	<b>Start Time</b>
SW Electric Oklahoma City, OK 73135	no bid	
Jordan Transformer Jordan MN 55352	no bid	
Sunbelt Solomon Services LLC Temple, TX 76504	\$75,510.00	4-6 weeks
3MD Power Services Buchanan, VA 24066	\$71,616.00	2 weeks

Mr. Bryant made a motion to accept the proposal from 3MD Power Services for \$71,616.00. Mr. Mills seconded the motion and it was approved by a vote of 2-0.

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Director Root then presented proposals and a recommendation from Toth & Associates for replacing the switchgear at Miami 1 Substation. Three proposals were received and opened on February 14<sup>th</sup>: Evans, Lipka & Associates - \$1,330,153.51; Rauckman High Voltage Sales, LLC - \$1,688,520.00; and Myers Power Products Inc. - \$2,003,979.00. Mr. Bryant made a motion to accept the bid from Evans, Lipka & Associates for a new metal-clad switchgear for \$1,330,153.51. Mr. Mills seconded the motion and it was approved by a vote of 2-0.

Director Root presented bids for replacing 3 overhead garage doors and performing maintenance on the other 8. Four bids were received and opened on April 3<sup>rd</sup>.

<b>#12-24-ED Overhead Doors</b>	<b>Lump Sum</b>	<b>Delivery Date</b>
Superior Door Service Raytown, MO 64133	no bid	
Marshall Garage Door Co. Marshall, MO 65340	\$14,500	45 days
Overhead Door of Central Mo Columbia, MO 65202	\$39,994	4 wks.
Cardinal Door Inc Fenton, MO 63026	\$19,125	2-3 wks.
KCA Doors Inc dba Brookline Doorworks Springfield, MO 65810	\$18,389.07	5-6 wks.

Mr. Bryant made a motion to accept the proposal from Marshall Garage Door Co. for \$14,500.00. Mr. Mills seconded the motion and it was approved by a vote of 2-0.

Underground Facilities Director Grant Piper reported crews have spread lime as there is ground available. The North Street Pump Station has been put online this week. It will run for 30 days and then be checked for alignment and vibration. The switchgear is due in August and it will be taken out of service in October to work on the switchgear and actuator valves.

Water Treatment Plant Superintendent Travis Boss reported he had met with the contractor about the #3 primary basin felt seal replacement; the contractor is going to contact the manufacturer and devise a plan. The exterior door contractor will be visiting on April 11<sup>th</sup> to verify measurements.

Wastewater Treatment Plant Superintendent Eric Perkins reported the waste aeration blowers have been installed and will be started today. The contractor for the aeration basin roof will begin on April 11<sup>th</sup>.

Electric Production Director Jarad Muller reported on Unit #6: he had just received the quote to replace the blades of the compressor section, it is going to cost \$500,000; he and General Manager Bergstrom will have a meeting with Ethos to discuss it; and the crews have almost completed the lower half of the exhaust plenum. Director Muller then added the oil regulator on the turbo of unit #11 had to be disassembled, cleaned, adjusted, and reassembled. He stated cardboard and mixed paper have been sent out using the new recycling marketer.

IT & Broadband Director Jim Widel reported crews almost have a few areas completed and should start blowing fiber on Wildcat Road in the next few days. They are almost finished in the YY area; they've started connecting customers. Kramer has started their second area but their plow has broken down.

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Controller Tony Bersano reported he has been in training for the new mobile service order app and time-of-use (TOU) billing. He is finalizing the 2<sup>nd</sup> quarter financials. A contractor performed warranty work on the Business Office roof this week.

General Manager Jeff Bergstrom is working on water infrastructure grant funding, he met with Burns and McDonnell on April 5<sup>th</sup>. He and Superintendent Perkins toured a SAGR wastewater system in Jonesburg. He attended the April 2<sup>nd</sup> City Council meeting to assist in Toth's Electric Rate Study and TOU rate presentation.

Mr. Bryant made a motion to approve and issue warrants from the following funds for cash disbursements to accounts payable.

WATER OPERATING FUND	\$ 204,364.27
ELECTRIC OPERATING FUND	\$ 1,500,792.42
SEWER REVENUE FUND	\$ 230,747.00
INTERNET OPERATING FUND	\$ 301,267.11
NATURAL GAS OPERATING FUND	\$ 341.22
<b>Total</b>	<b>\$ 2,237,512.02</b>

The motion was seconded by Mr. Mills and approved with a vote of 2-0.

The next Regular Board meeting will be on Thursday, May 2<sup>nd</sup>, 2024.

Following a motion by Mr. Bryant, seconded by Mr. Mills, the Board adjourned the regular meeting at 9:15 a.m. The motion passed by a vote of 2-0.

BOARD OF PUBLIC WORKS

/s/Ken Bryant, Secretary